



GEORGIAN COURT UNIVERSITY

THE MERCY UNIVERSITY OF NEW JERSEY

OFFICE OF ADMISSIONS

900 Lakewood Ave.

Lakewood, NJ 08701

732-987-2138

TRANSFER STUDENT CHECKLIST

_____ Complete an application.

- Online at Georgian.edu/apply – no application fee!
- Through the Common Application – no application fee!
- Paper application

_____ Arrange to have transcripts from **ALL** prior colleges or universities you attended sent to GCU. Contact the Registrar's Office at those institutions and arrange to have your **OFFICIAL** transcript forwarded to the Georgian Court University Office of Admissions, 900 Lakewood Ave., Lakewood, NJ 08701 or submitted electronically.

_____ **File your Free Application for Federal Student Aid (FAFSA)**. You can apply online at www.fafsa.ed.gov. Be prepared for the questions they ask by having a copy of your (or your parents) 1040 or 1040A tax return form from the previous year. The Georgian Court University ID number required is 002608. Any other questions you have regarding financial aid availability should be directed to our Office of Financial Aid at 732-987-2253.

_____ Upon receipt of your application and official transcripts, our Transfer Admissions Staff will review you for acceptance and inform you of your status via mail. The Admissions Office reviews applications on a rolling basis. Once we have all of your application materials, it is typically a two to three week time before a decision is sent.

_____ Upon receipt of an acceptance letter, send your \$250 tuition deposit to the Office of Admissions. If you wish to pay by credit card call us at 732-987-2700. Paying your tuition deposit reserves your position at GCU.

_____ Upon receipt of your tuition deposit, the Admissions Office will mail you registration materials. ***Please read these materials carefully and follow the instructions for advising and registration.***

_____ Meet with your Academic Advisor(s) who will assist you in planning your semester courses.

_____ Register online for your classes.