GEORGIAN COURT UNIVERSITY
THE MERCY UNIVERSITY OF NEW JERSEY

OFFICE OF THE REGISTRAR
Undergraduate Application for Graduation (Degree Completion)

You must successfully complete a minimum of 80 credits (new gen ed) or 90 credits (old gen ed) before an application will be accepted.

***Deadlines: February 1** for August Graduation, **May 1** for December Graduation, **July 1** for May Graduation

A late fee of $55..00 (non-refundable) is required for late applications received once the graduating semester begins.

Name: _____ Student ID #000_ - _____

Address: _____ Phone Number _____

GCU has three graduation (degree completion) terms and one Commencement ceremony held every May. This form pertains only to degree completion. Commencement information is available on the GCU website.

Submission of graduation application does not constitute completion of graduation requirements.

Do not confuse the graduation term with the Commencement ceremony held every May.

Term you expect to **COMPLETE DEGREE REQUIREMENTS:** Apply for only **one** graduation term

☐ **May** 20____ ☐ **August** 20____ ☐ **December** 20____

Indicate your degree: (check only one)

____ Bachelor of Arts (B.A.) ____ Bachelor of Fine Arts (B.F.A.) ____Bachelor of Science in Nursing (B.S.N.)

____ Bachelor of Science (B.S.) ____ Bachelor of Social Work (B.S.W.)

Indicate your Major(s) *Listing/not listing a major does not formally add/drop it from your official academic record*

Declared Major 1 _____ Declared Major 2_____

(Minor/Concentration Verification form must be submitted if anything is indicated in this box)

Indicate Minor(s) and/or Concentration *Must be formally declared to be listed on your academic record*

Declared Minor 1 _____ Declared Minor 2 _____

Declared Concentration _____
(This does not pertain to focus area for Humanities major or Psychology major)

- The name on your diploma will appear as already reflected in our official records. If you wish to change your name you must submit a formal request with proper documentation to the Registrars Office by the due date.
- **60** credits (new gen ed) or **66** credits (old gen ed) must be earned at GCU in order to be eligible for degree honors. Only credits taken at Georgian Court, a minimum of 60 or 66 depending upon your general education program, will be used in this evaluation.

_____ _____
Student's Signature Date

This form must be submitted to the Office of the Registrar by the appropriate deadline (*). *Revision:* July 2014