

Georgian Court University
Unit Assessment Reports
Collection Date: January 30, 2024

Executive Summary

Note: Please use Bookmarks for easy access to program results.

Georgian Court University Unit Assessment Reports 2024

College / Administrative Division : Provost

Department / Administrative Unit: Academic Services

Program : EOF

Form Status : Uncompleted

Identification Data

Name of Unit:

Educational Opportunity Fund (EOF)

Unit Assessment Report

EOF03 - To host/facilitate programming that focuses on post-graduate (graduate/professional school and/or full-time employment) preparation. The intended audience is EOF students who have 80+ credits at the start of each Fall semester, to ensure that the university's deadlines are met and that they are familiar with the steps to applying for degree audits and for graduation.
- Goal 3

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The Educational Opportunity Fund Program (EOF) assessed its goal to host/facilitate programming that focuses on post-graduate (graduate/professional school and/or full-time employment) preparation for the AY2022 reporting cycle. From the data collected, the unit goal was met. Our findings were that EOF scholars communicated interest in post graduation workshops and appreciated that opportunities were provided in order for them to receive preparation for life after GCU. EOF will continue to provide the Post Graduate Workshop series to EOF scholars with 80+ credits with open attendance to any EOF scholar.

College / Administrative Division : Provost

Department / Administrative Unit: Student Development

Program : Residence Life

Form Status : Uncompleted

Identification Data

Name of Unit:

Residence Life

Residence Life

Unit Assessment Report

RL03 - Create a comprehensive student conduct sanctioning matrix based on the principles of student development and restorative justice. - Goal 3

RL03.3 - Students will have the right to an administrative meeting regarding any sanctioning and can appeal decisions to a third party - Goal 3 Outcome 3

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The Residence Life unit assessed its goal of "Create a comprehensive student conduct sanctioning matrix based on the principles of student development and restorative justice" for the AY 2022-2023 reporting cycle. From the data collected, the unit goal was not met. Our findings were that there while some work was done on updating the current conduct matrix, it was not fully completed or enacted in the reporting cycle. Additionally, just after the reporting cycle ended, it was discovered that the conduct process for Residence Life and for the Dean of Student's office were not the same. The Residence Life unit will take the following actions to continue to address the goal stated above.

- Continue to compare our conduct process with those of similar institutions to ensure up-to-date best practices
- Work with the Dean of Students to streamline the two offices' approach to student misconduct
- Update the student code of conduct to reflect the decided upon changes
- Implement the new changes to the Residence Life conduct process for the 2024-2025 academic year

College / Administrative Division : Provost

Department / Administrative Unit: Student Development

Program : Global Education

Form Status : Uncompleted

Identification Data

Name of Unit:

Office of Global Education Programs

Unit Assessment Report

GlobEG1 - Enhance virtual experiential learning opportunities through the Office of Global Education. - Goal 01

GlobE01.1 - Provide a new virtual study abroad program each year to engage students who otherwise might not study abroad. - Goal 1 Outcome 1

GlobE01.1 - Provide a new virtual study abroad program each year to engage students who otherwise might not study abroad. - Goal 1 Outcome 1

GlobE01.2 - Provide a 1-credit experiential learning course (GS200) allowing students to connect with people in other countries and develop cross-cultural communication skills. - Goal 1 Outcome 2

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.

The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The Office of Global Education assessed its goal of providing virtual global programs for students who might not physically study abroad for the CY2023 reporting cycle and AY 2022-2023 collection cycle. From the data collected, the unit goal was met. Our findings were that two virtual global programs were offered over the academic year and 22 students engaged in the programs. The Office of Global Education will take the following actions to continue to address the goal stated above. The office will: continue to offer at least two virtual global programs per year one being a virtual livestream week tour and the other being a Global Perspectives of Diversity course. The office will also connect faculty with virtual exchange partners globally to increase the number of global virtual exchange courses offered.

College / Administrative Division : Provost

Department / Administrative Unit: Student Development

Program : Student Life/Activities

Form Status : Uncompleted

Identification Data

Name of Unit:

Student Life/Activities

Unit Assessment Report

SL01 - Incorporate & utilize technology to improve communication w/students, improve marketing of events & activities, & increasing student participation. - Goal 1

SL01.1 - Train CAB to market programs effectively - Goal 1 Outcome 1

SL01.2 - Utilize social media to increase awareness of events and activities - Goal1 Outcome 2

SL01.3 - Plan Student Life activities calendar one year in advance - Goal 1 Outcome 3

SL01.4 - Brand Student Life events and activities - Goal 1 Outcome 4

SL02 - Increase participation in Emerging Leaders & WILD, while creating a co-curriculum that increases the students leadership & critical thinking skills - Goal 2

SL02.1 - Increase Participation in both WILD and Emerging Leaders by 10% - Goal 2 Outcome 1

SL02.2 - Create Co-curriculums that focus on leadership development and critical thinking skills - Goal 2 Outcome 2

SL03 - Increase presence and activity of clubs and organizations on-campus - Goal 3

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

Student Life has been in a transition period with personnel. We assessed goals related to increase in activities and communication. Those goals have been met as we continue to work with other departments to bring all offerings together to promote to our students. We will continue to use feedback from students and make necessary adjustments to build an exceptional student life experience. New fall to spring retention data for new students indicates early successes being the highest in over 10 years at 94%.

College / Administrative Division : Provost

Department / Administrative Unit: Student Development

Program : Health Center

Form Status : Completed

Identification Data

Name of Unit:

Health Services

Unit Assessment Report

HS03.1 - Provide one training to Transition and Career Studies students on wellness-related topics per year. - Goal 3 Outcome 1

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

Health Services assessed its goal of providing one training to TCS students each year on a wellness-related topic for the CY2023 reporting cycle. From the data collected, the goal was met. Our findings indicate that Health Services offered a training on sleep hygiene and wellness on September 14, 2023 to the students enrolled in TCS 140. Results from student journals indicate that each student could list one fact that they learned about sleep hygiene and wellness after attending the training. Health Services will continue to address the goal stated above by continuing to offer the training to incoming TCS students during the next academic year.

College / Administrative Division : Provost

Department / Administrative Unit: Student Development

Program : Counseling Center

Form Status : Completed

Identification Data

Name of Unit:

Counseling Center

Unit Assessment Report

CC03.1 - Offer mental health first aid-type program (MHFA) to staff and faculty once per year. - Goal 3 Outcome 1

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The Counseling Center assessed its goal of offering Mental Health First Aid training to staff and faculty for the CY2023. From the data collected, the unit goal was met. Our findings were that 4 trainings were held over the year, and 56 staff and faculty completed the training. The Counseling Center will take the following actions to continue to address the goal stated above: survey students, staff and faculty regarding interest in continued trainings, and schedule additional trainings in CY2024 as indicated.

College / Administrative Division : Provost
Department / Administrative Unit: Academic Schools
Program : Office of GCU/HMH School of Nursing
Form Status : Uncompleted
Identification Data
Name of Unit:
Nursing
Unit Assessment Report
OSON03.1 - 33..11 Develop Student-faculty mentor program for new grads in preparation for NCLEX - Goal 3 Outcome 1
Executive Summary
<p>Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.</p> <p>The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).</p>
<p>The School of Nursing (SON) at Georgian Court University has implemented a faculty/student mentorship program with the objective of enhancing student support and improving the NCLEX pass rate to meet a target of 80%. However, challenges have emerged, primarily due to limited faculty availability, particularly among those not on a 12-month schedule or teaching a full course load. This poses difficulties in achieving sustainable results without additional resources.</p> <p>The NCLEX pass rate is of paramount importance, not only for the SON but also in promoting admission to the School of Nursing and enrollment at Georgian Court University. The current challenges in the mentorship program, exacerbated by faculty variations and time constraints, raise concerns about the reliability of results. Urgent action is required to address these issues, enhance student success, and meet the NCLEX pass rate goals.</p> <p>To tackle this, an action plan is proposed, involving the dedication of staff or faculty time specifically for mentoring and supporting graduates, particularly those at a higher risk of not passing the NCLEX. Despite resource constraints, the SON is committed to continuing the mentorship program with the available resources. The proposed action plan aims to provide a more structured and equitable support system, acknowledging the critical role of the NCLEX pass rate in promoting admission and enrollment at Georgian Court University.</p> <p>Ongoing monitoring and evaluation will be essential to ensure the success of the program, and adjustments will be made as needed to align with the university's goals and standards for nursing education. The SON recognizes the strategic importance of achieving the target NCLEX pass rate for sustaining the reputation and desirability of the School of Nursing and Georgian Court University as a whole.</p>
College / Administrative Division : Provost
Department / Administrative Unit: Academic Services
Program : Writing Center
Form Status : Uncompleted
Identification Data

Name of Unit:

Writing Center

Unit Assessment Report

WC01 - Students will become better writers. Increasing the sophistication of their writing with correct grammar, sound logic and persuasive rhetoric. - Goal 1

WC03 - 95% of students enrolled in SD Writing Courses, EN105 and EN106, will progress to EN111. - Goal 3

WC01.1 - Student writing assessed by the Writing Center staff will show clear signs of value added; i.e., specific aspects of writing will show improvement - Goal 1 Outcome 1

WC02 - The Writing Center will improve upon usage benchmarks set during AY 2021-2022 - Goal 2

WC02.1 - A 5% yearly increase in Center usage after AY 2021-2022. - Goal 2 Outcome 1

WC03.1 - By 9/30/21: 95% of students who need SD writing and use the WC advance to EN111. - Goal 3 Outcome 1

WC02.2 - Exceed 95% LIKERT score averages for student satisfaction survey. - Goal 2 Outcome 2

Executive Summary

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The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

1. Students who regularly visit the writing center emerge with stronger papers. 83% of students who visited 5 times or more yielded final drafts that met or exceeded all rubric categories. 100% of students who visited the writing center with rough drafts emerged with final drafts that improved on the rough.
2. Total usage was up +11% during AY 2022-2023. Even though there were 10% fewer full-time students in 2022-2023, the writing center gained 5% full-time student usage.
3. 95% of writing center users are satisfied with their experience.
4. 90% of SD students (EN105/6) advanced to EN111, which fell slightly below the 95% expectation.

College / Administrative Division : Provost

Department / Administrative Unit: Athletics and Recreation

Program : Athletics & Recreation

Form Status : Uncompleted

Identification Data

Name of Unit:

Athletics

Unit Assessment Report

ATH01.3 - Brand the athletic spaces on campus at a more current/modern level - Goal 1 Outcome 3

ATH03.3 - Continue to evaluate staffing needs and hiring, training and retaining knowledgeable and committed athletics staff - Goal 3 Outcome 3

ATH03 - Continue to grow a high quality & holistic athletics program with an emphasis on student-athlete welfare and competitive excellence. - Goal 3

ATH01.1 - Develop an more engaged athletic alumni group - Goal 1 Outcome 1

ATH03.2 - Develop athletics master facility plan - Goal 3 Outcome 2

ATH02.2 - Develop two team specific community outreach/engagement programs annually - Goal 2 Outcome 2

ATH01.2 - Enhance brand recognition through all media that showcases athletic successes and achievements of our student-athletes, alumni, and coaches - Goal 1 Outcome 2

ATH01.4 - Increase athletic alumni giving - Goal 1 Outcome 4

ATH02.1 - Increase revenue generation through sponsorships and events - Goal 2 Outcome 1

ATH02 - Increase the visibility and engagement of Georgian Court athletics in the campus, local and regional communities. - Goal 2

ATH03.1 - Insure health, wellness and safety of all student-athletes - Goal 3 Outcome 1

ATH01 - Integrate an appreciation for and an awareness of Georgian Court Athletics both past & present. - Goal 1

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The Athletic Department assessed its goal of enhancing our branding, student experience, alumni engagement, among others for the CY 2023 reporting cycle. From the data collected, the unit goal was met. Our findings were that advancements were made in all of the above listed categories. The Athletic Department unit will take the following actions to continue to address the goal stated above. We hope to continue to improve the branding of the department, to continue to engage our alum at a higher level through the Blue and Gold Athletic Club, and ultimately hold the student-athlete experience as our #1 priority.

College / Administrative Division : Provost

Department / Administrative Unit: Academic Services

Program : Advising Fellows

Form Status : Uncompleted

Identification Data

Name of Unit:

Advising Fellows

Unit Assessment Report

AF03 - Provide protocols and resources for faculty advisors - Goal 3

AF03.1 - Annual review of advising resources - Goal 3 Outcome 1

Executive Summary

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The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The Advising Fellows assessed its goal of Providing protocols and resources for faculty advisors for the CY2023 reporting cycle. From the data collected, the unit goal was met. Our findings show that the resources on Advising Blackboard Organization has been updated and new resources have been added during F23 because of the Power Campus update in July 2023. In addition, the registrar's office lost means to store GCU students' progress charts, thus we collaborated with the Registrar's office and with the support of Transfer Pod and the Provost's office, we were able to keep the most updated progress charts in the Advising Blackboard Organization for academic advisors to use. The Advising Fellows will take the following actions to continue to address the goal stated above.

- Director of Advising will upload various resources for the Advising Fellows and the new Director of Advising on TEAM

The Advising Fellows assessed its goal of Providing protocols and resources for faculty advisors for the CY2023 reporting cycle. From the data collected, the unit goal was met. Our findings show that the resources on Advising Blackboard Organization has been updated and new resources have been added during F23 because of the Power Campus update in July 2023. In addition, the registrar's office lost means to store GCU students' progress charts, thus we collaborated with the Registrar's office and with the support of Transfer Pod and the Provost's office, we were able to keep the most updated progress charts in the Advising Blackboard Organization for academic advisors to use. The Advising Fellows will take the following actions to continue to address the goal stated above.

- Director of Advising will upload various resources for the Advising Fellows and the new Director of Advising on TEAM

College / Administrative Division : Provost

Department / Administrative Unit: Academic Services

Program : University Honors

Form Status : Uncompleted

Identification Data

Name of Unit:

University Honors Program

Unit Assessment Report

UH03.1 - All students will complete EN221, honors GEN400, and at least one honors by contract course - Goal 3 Outcome 1

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.

The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The University Honors Program assessed its goal #3, "to give all students an opportunity to engage in rigorous learning opportunities grounded in academic and/or field research that are self-directed, but with guidance from faculty mentors," for the CY 2023 reporting cycle. The specific outcome assessed related to this goal was, "All students will complete EN221, honors GEN400, and at least one honors by contract course." From the data collected, the unit outcome was not met. Our findings were that 17 out of 21 (81%) of CY2023 graduating seniors in the University Honors Program (UHP) completed EN221, honors GEN400, and at least one honors by contract course, which was short of the 90% benchmark for meeting expectations. The University Honors Program will take the following actions to continue to address the goal stated above: The outcome and benchmark for unit goal #3 will be revised for the next version of the assessment plan to better reflect policy changes since the last plan was submitted. The current outcome that "All students will complete EN221, honors GEN400, and at least one honors by contract course" does not account for the fact that it's now possible for transfer students with 60 or more credits or FTIC students who completed an associate's degree in high school to have the EN221 requirement waived. As a growing number of UHP students will not be required to take EN221, the course will be removed from the outcome. The outcome will also clarify that UHP students who are also in the Psychology Scholars Program (PSP) can satisfy their honors by contract requirement by completing honors PS431 ("Experimental Psychology"). The revised outcome will read, "All students will complete honors GEN400 and either at least one honors by contract course or an honors section of PS431." The benchmark for meeting this outcome will be revised to, "Upon review of academic records, 85% of graduating seniors will have met the requirements of completing honors GEN400 and either at least one honors by contract course or an honors section of PS431."

College / Administrative Division : Provost
Department / Administrative Unit: Academic Services
Program : Center for Teaching and Learning
Form Status : Uncompleted
Identification Data
Name of Unit:
Center for Teaching and Learning
Unit Assessment Report
CTLG2 - Center for Teaching and Learning Goal 2 - Develop new faculty orientation into a robust, multi-series set of sessions that provide ongoing support for new faculty.
CTLO2.1 - Center for Teaching and Learning Outcome 2.1 - Plan August new faculty orientation to orient faculty to information to start as faculty at GCU
CTLO2.2 - Center for Teaching and Learning Outcome 2.2 - Create sessions throughout the Fall semester to allow continued development and orientation to key offices/departments on campus.
Executive Summary
<p>Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.</p> <p>The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).</p>
<p>The Center for Teaching and Learning assessed its goal of developing new faculty orientation into a robust, multi-series set of sessions that provide ongoing support for new faculty for the academic year 2023 reporting cycle. From the data collected, the unit goal was exceeded. Findings indicate that new faculty are highly satisfied with the new faculty orientation offerings. The orientation consisted of a full day orientation session prior to the Fall semester and a series of 3 mini sessions throughout the Fall semester to continue to orient new faculty to GCU programs and expectations. The CTL unit will continue to address this goal by expanding the new faculty mentorship program for the upcoming academic year. This will include additional training for faculty mentors and an expansion of the program for the entire first year for a new faculty.</p>
College / Administrative Division : Provost
Department / Administrative Unit: Academic Program Development
Program : Instructional Technology
Form Status : Uncompleted
Identification Data

Name of Unit:

IT&D

Unit Assessment Report

ITD01.2 - Create the LTI in Blackboard for the connection - Goal 1 Outcome 2

Executive Summary

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The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The Instructional Technology & Design department assessed its goal of Create the LTI in Blackboard for the Connection. The unit goal was met. The findings are the vendors (Kaltura & Respondus) Building Block integrations were converted to LTI 1.3 integrations with Blackboard. The change of integrations was completed and vendors products are working.

The Instructional Technology & Design department will take the following actions to continue to address the goal.
Continued communications with vendors to monitor integrations with the Blackboard LMS.

College / Administrative Division : Provost

Department / Administrative Unit: Academic Program Development

Program : Institutional Research

Form Status : Uncompleted

Identification Data

Name of Unit:

Institutional Research

Unit Assessment Report

IR02 - Provide data products in support of Finance Office initiatives. - Goal 2

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

Institutional Research assessed its goal of providing data products in support of Finance Office initiatives for fiscal 2022-23. From the data collected, the unit goal was exceeded. Three Finance officers gave the highest survey score for each outcome metric. Institutional Research will continue to provide data and reports to Finance as requested.

College / Administrative Division : Provost

Department / Administrative Unit: Academic Program Development

Program : SMJC Library Unit

Form Status : Uncompleted

Identification Data

Name of Unit:

Sister Mary Joseph Cunningham Library

Unit Assessment Report

LIB03.1 - 11 The SMJC Library establishes relationships with other on campus departments, enhancing the student experience. - Coal 3 Outcome 1

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The SMJC Library assessed goal 3: The SMJC Library establishes relationships with other on campus departments, enhancing the student experience for the FY 2024 reporting cycle. From the data collected, we exceeded our expectations for this unit goal in FY 2022 and FY 2023, and are on track to exceed expectations again in FY 2024. Our findings were that we were able to foster current relationships, while establishing new ones to create many new interdepartmental collaborative events compared to previous years. The significant increase is also because we were coming out of the pandemic, compared to previous reporting. In FY 2022, we had 11 collaborative events. In FY 2023, we had 30 interdepartmental collaborative events. In FY 2024, we are on track again to exceed our benchmarks, already having 6 collaborative interdepartmental events, with more planned for the Spring semester. This greatly exceeds our established benchmark of 4 per year. The SMJC Library will continue to address this goal, but it will not be incorporated into our next assessment plan.

College / Administrative Division : Provost

Department / Administrative Unit: Academic Services

Program : TRIO/SSS

Form Status : Uncompleted

Identification Data

Name of Unit:

TRIO-Student Support Services (TRIO-SSS)

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

TRIO-Student Support Services (SSS) at Georgian Court University assessed its Unit Goal 3.0 of ensuring that 65% of program participants attain a bachelor's degree within six years of entering the TRIO-SSS program. From the data collected, the overall Unit Goal 3.0 exceeded expectations. Our findings reveal that 68% of program participants from the 2017-2018 cohort year graduated within six years of entering the program. Outcome 3.1 was met with 90% of program participants in good academic standing at the end of the 2022-2023 academic year. Outcome 3.2 was exceeded as 86% of program participants persisted to the next academic year or graduated. Outcome 3.3 was not met because less than 50% of program participants with 90+ credits received a review of their Academic Audit for graduation. TRIO-SSS will take the following actions to continue to meet or exceed overall Unit Goal 3.0.
--Outcomes 3.1 and 3.2: Strongly encourage program participants with 90+ credits to meet the required number of three academic support meetings per semester for their targeted Academic Success Plan to foster persistence to graduation.
--Outcome 3.3: Continue outreach to program participants with 90+ credits about the importance of receiving a review of their Progress Chart and/or Academic Audit for graduation.

College / Administrative Division : Provost

Department / Administrative Unit: Academic Services

Program : Career Services Office

Form Status : Uncompleted

Identification Data

Name of Unit:

The Office of Career Services

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The Office of Career Services assessed its goal of increasing student employment and career readiness, access to employment and developing better tracking measures for student utilization of services. From the data collected, the units goals were either met or exceeded. Our findings, after surveying students, were that students found the provided employability and career readiness workshops to be successful in preparing them for their career journey. Our findings also suggested that students were able to form meaningful connections with potential employers at our Internship and Experiential Learning Fair. Finally, there has also been a strong increase of employers engaging with the university through College Central, expressing the desire to connect with our students for potential employment. The Office of Career Services will take the following actions to continue to address the aforementioned goals: increasing employer presence on campus through Information Sessions, Career Fairs and Internship Fairs, increase in classroom Employability and Career Readiness Workshops. Increase student to employer engagement on College Central and hire an additional staff member to extend the office's reach within the community.

College / Administrative Division : Provost

Department / Administrative Unit: Academic Schools

Program : Office of School of Business and Digital Media

Form Status : Uncompleted

Identification Data

Name of Unit:

School of Business & Digital Media

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The School of Business & Digital Media assessed each of its strategic goals in part for the CY2023 reporting cycle. From the data collected, expectations were met or exceeded across all associated outcomes. The most progress was realized in Goal #1 (which is often the case), and the least progress in Goal #3. This may be due to a longer planning period for the objectives within that area. The SBDM holds semiannual discussions of the strategic plan as a whole in School meeting. The SBDM comprehensively documents and disseminates progress across all three strategic goals each year.

A related and current annual report for 2022-2023 is available on the Dean's Welcome of SBDM webpage. This report is organized by the institution's Strategic Compass and the SBDM mission.

College / Administrative Division : Mission Integration
Department / Administrative Unit: Mission Integration
Program : Campus Ministry
Form Status : Uncompleted
Identification Data
Name of Unit:
Mission & Ministry (Campus Ministry)
Unit Assessment Report
CM01 - The Office of Campus Ministry will expand opportunities for students to engage with social justice issues. - Goal 1
CM01.1 - As appropriate, the office will participate in the advocacy efforts of CRS and/or the sisters of Mercy's Institute Justice Team. - Goal 1 Outcome 1
CM01.2 - The office will host a minimum of two service trips during the year which include reflection on social justice issues. - Goal 1 Outcome 2
Executive Summary
<p>Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.</p> <p>The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).</p>
<p>The Office of Mission & Ministry assessed Campus Ministry's goal of expanding opportunities for students to engage with social justice issues 2022-2023 academic year. From the data collected, the unit goal was not fully met. Our findings indicated that there were ample social justice opportunities relating to the Sisters of Mercy but unforeseen circumstances dictated the cancellation of service trips. The unit will develop its staff and relationships with new service partners to insure that the tradition of service trips will continue.</p>
College / Administrative Division : President
Department / Administrative Unit: Office of Academic and Student Affairs
Program : Office of Academic and Student Affairs
Form Status : Uncompleted
Identification Data

Name of Unit:

Office of Academic and Student Affairs

Unit Assessment Report

OASAG1 - OASA Goal1: Improve Retention - Improve retention at each stage of academic programs, in each school, in each program, and across demographics.

OASAG2 - OASA Goal 2: Additional Programs - Develop additional academic and student programs to meet the diverse needs and interests of prospective students

OASAG3 - OASA Goal 3: Strengthen Existing Programs - Strengthen existing academic and student programs including newly launched programs.

OASAG4 - OASA Goal 4: Campus Community - Build a campus community that supports diversity, equity, and inclusion

OASAG5 - OASA Goal 5: Build Collaboration - Continue to build collaboration between all units in the Division of Academic and Student Affairs, putting theme of "Relationships Matter" into action. The goal is to also build traditions that are distinctive to GCU.

OASAG6 - OASA Goal 6: Experiential Learning - Improve the depth of experiential learning – service learning, internships, research, global education.

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.

The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

This year, in the face of continued lower enrollment because of the pandemic, the focus was on engagement and retention. This focus was immediately challenged when both the Dean of Students and the Associate Dean of Students resigned to pursue opportunities elsewhere. Turning this challenge into an opportunity, the Division was restructured to include an Associate Provost of Student Support and Services, thereby reducing the direct reports of the Provost, the key recommendation of the 2020 unit review. This year was also one of transition to a post-pandemic campus operation. Over the course of the year, covid-19 rules for masking, testing, reporting, and vaccination were cautiously relaxed. All members of the campus community are still encouraged to stay up-to-date with vaccine boosters in order to maintain a healthy campus. Cases of covid-19 were minimal in 2022-2023 amongst the campus community. The Division of Academic and Student Affairs had seven high-level goals. Major achievements and initiatives associated with these goals are summarized below. Note that all goals support the Strategic Compass and that each school and unit within the Division has additional goals, many of which support the overall Division Goals. The achievements, initiatives, challenges and plans for each unit follow this section. The culture of Academic and Student Affairs at Georgian Court is one of supporting each other in the pursuit of creating an excellent student experience. This culture has allowed the unit to achieve more than would be expected from its minimal staffing. Staff members and faculty come together to address issues, build community, and establish traditions.

College / Administrative Division : President

Department / Administrative Unit: Office of Finance and Administration

Program : Office of Finance and Administration

Form Status : Uncompleted

Identification Data

Name of Unit:

Office of Finance and Administration

Unit Assessment Report

OFAG1 - OFA Goal1: Manage budget - Manage budget within the parameters set by the Board of Trustees

OFAG2 - OFA Goal 2: Position Control System - Implement position control system to manage salary budget

OFAG3 - OFA Goal 3: On-site Staffing - Bring staff back on site in all departments.

OFAG4 - OFA Goal 4: FAFSA Implementation - Implement FAFSA changes per the Department of Education

OFAG5 - OFA Goal 5: HR Hire - Hire a seasoned HR director to support the University in the growth and development of employees and participate in the strategic planning process.

OFAG6 - OFA Goal 6: Training for Budget Managers - Provide training and documentation for budget managers on the budget reports and systems.

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The Finance and Administration Department is focused in meeting our goals for the upcoming year to better serve the faculty, staff, and students. The division has previously implemented new policies, practices, and information technology to support the University and continues to search for new ways to improve. The department will continue to make changes to systems, analyze, and strategically plan for operational effectiveness. We are confident we have contributed to the Mission and Core Values of the University and will continue to contribute to the success of the Strategic Compass in the year to come.

College / Administrative Division : President
Department / Administrative Unit: Institutional Assessment & Accreditation
Program : Office of Institutional Advancement
Form Status : Uncompleted
Identification Data
Name of Unit:
Institutional Advancement
Unit Assessment Report
IAdv03.2 - Create an operational plan for professional studies - Goal 3 Outcome 2
IAdv02.1 - Identify and reach annual fundraising targets for individuals, corporate and foundation, planned and major gift donors. - Goal 2 Outcome 1
IAdv01.3 - Increase dollars brought in via government grants (federal, state and local) - Goal 1 Outcome 3
IAdv02.2 - Public phase of campaign launched by July 2023 - Goal 2 Outcome 2
Executive Summary
<p>Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.</p> <p>The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).</p>
<p>The Office of Institutional Advancement (IA) assessed multiple goals including the plan and launch a comprehensive campaign that would result in greater engagement and dollars raised.</p> <p>Although a good deal of data has been procured for a campaign design, plans are on hold and are dependent on the findings of the Deloitte consulting report and related Board actions.</p>
College / Administrative Division : President
Department / Administrative Unit: Institutional Assessment & Accreditation
Program : Office of Institutional Assessment & Accreditation
Form Status : Uncompleted
Identification Data

Name of Unit:

Office of Institutional Assessment and Accreditation

Unit Assessment Report

OIAA02.1 - All university units will be acting upon an approved unit assessment plan. - Goal 2 Outcome 1

OIAA02.2 - At least 90% of units will submit an annual assessment report. - Goal 2 Outcome 2

OIAA02 - Continue to develop institutional effectiveness through the cycle of unit assessment planning, reporting, and periodic unit review for non-academic programs. - Goal 2

OIAA02.3 - The Institutional Effectiveness (IE) Committee will appropriately review all submitted assessment plans and reports on an annual basis. - Goal 2 Outcome 3

OIAA02.4 - The monetary needs of the approved action plans associated with unit reviews will be incorporated into the financial planning of the unit. - Goal 2 Outcome 4

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The Office of Institutional Assessment and Accreditation assessed its goal of continue to develop institutional effectiveness through the cycle of unit assessment planning, reporting, and periodic unit review for non-academic programs for the CY 2023 reporting cycle. From the data collected, the unit goal was met. Our findings were that 50 non-academic programs were updated in HelioCampus based on submitted assessment plans. From these, 44 programs were invited to submit their annual assessment report in CY 2023, resulting in 75% compliance with form submittal, peer, and supervisor review. The Office of University Assessment and Accreditation will take the following actions to continue to address the goal stated above: Continued training of unit directors and supervisors in the HelioCampus Assessment and Credentialing software as well as best practices in assessment, publication of unit assessment plans and results on the university website, and continued use of HelioCampus to collect assessment data as aligned with the Strategic Compass and University Learning Goals, and report findings to the appropriate university users and decision makers.

College / Administrative Division : Institutional Advancement

Department / Administrative Unit: Institutional Advancement

Program : Office of Marketing & Communications

Form Status : Uncompleted

Identification Data

Name of Unit:

Marketing and Communications

Unit Assessment Report

OMC01 - Meet marketing and communications demands in a timely manner, with a priority focus on enrollment-related deliverables. - Goal 1

OMC01.6 - Respond to any questions/concerns posted on social media within 24 hours. - Goal 1 Outcome 6

OMC02 - Position all university marketing and communications content through the lens of a value-added focus. - Goal 2

OMC02.2 - Ongoing development of the GCU website and affiliated sites as admissions-focused, admissions-first tools. - Goal 2 Outcome 2

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below. The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The Marketing and Communications unit assessed multiple goals for the FY 2022-23 reporting cycle. This cycle represented PSC's first full year working with GCU. Their focus continued to be driving applications to GCU. In the process of driving viewers to the website, through social media posts, they also create a sense of activity on campus which is beneficial to current students (retention) and alumni. Overall, PSC has met their goals for the fiscal year.

College / Administrative Division : Mission Integration

Department / Administrative Unit: Mission Integration

Program : Office of Mission Integration

Form Status : Uncompleted

Identification Data

Name of Unit:

Mission Integration

Unit Assessment Report

MI03 - Develop a deeper integration of CST, CIT, and Critical Concerns as part of service learning in the academic program - Goal 3

MI03.2 - Implement new Critical Concerns Awareness strategies beyond CC Week. - Goal 3 Outcome 2

MI02.3 - Prepare new student mission formation program (Whole Person field guide series) - Goal 2 Outcome 3

MI03.1 - Provide materials for and collaborate with Gen. Ed. - Goal 3 Outcome 1

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.

The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The Office of Mission Integration assessed its goal of developing a deeper integration of CST, CIT, and Critical Concerns as part of service learning in the academic program for the CY 2019 reporting cycle. From the data collected, the unit goal was met. Our findings indicated that 1) the student field guide was successfully introduced to the GCU community and 2) Critical Concerns Week shows a deeper integration into campus life. The Office of Mission Integration unit will take the following actions to continue to address the goal stated above: Establish and publicize Critical Concerns Week events on an earlier in the semester.

College / Administrative Division : Institutional Advancement

Department / Administrative Unit: Institutional Advancement

Program : Office of Professional Studies & Business Development

Form Status : Uncompleted

Identification Data

Name of Unit:

Center for Professional Studies

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
 The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

This past year marked one of our most successful expansions (and appreciation) of community, business, and municipal engagement since the inception of the Center for Professional Studies. Over 35 new online (non-credit) certificate course offerings - spanning healthcare, education, social sciences, business, and personal development – were added to our robust lineup. We proudly hosted statewide activities including the 6th Annual Diversifying the Teacher Workforce Convening, attracting over 200 educators from across the tri-state area. We celebrate the great work and new collaborations with Garden Savings Federal Credit Union (GSFCU), Northern Ocean Habitat for Humanity, the Senior Citizen Activities Network (SCAN), Grunin Foundation, NJNG, World Cube Association, Ocean Academy Charter School, Lakeland Bank, Ocean and Brookdale Community Colleges, as well as our local chamber of commerce and business association colleagues from Lakewood, Brick, Toms River, Howell, Ocean County Business Association, Jackson, Jersey Shore, MODC, EMACC, and beyond. CPS also launched a historic partnership with Wilson Language Training Company to become the exclusive higher education provider of the Wilson Reading System - Level I certification within New Jersey. Lastly, the unit has expanded the GCU brand, outreach, and partnership with statewide organizations serving diverse business networks – proudly joining educational efforts with the African American Chamber of Commerce of New Jersey (AACCNJ), the New Jersey Hispanic Chamber of Commerce (NJHCC), NJ Department of Labor – Pathways Initiative, and the New Jersey Motion Picture & Television Commission, among others.

College / Administrative Division : Finance and Administration

Department / Administrative Unit: Finance and Planning

Program : Budgeting/Financial Planning/Purchasing

Form Status : Uncompleted

Identification Data

Name of Unit:

Budgeting/Financial Planning/Purchasing

Unit Assessment Report

FPP02.1 - 2.1 Review current purchasing and related policies. Ensure all published policies are up to date/consistent and are disseminated appropriately. - GOAL2 OUTCOME 1

FPP02.2 - 2.2 Perform outreach to university community to remind and educate them of policies related to purchasing in general (re: AMEX and travel) , - GOAL 2 OUTCOME 2

FPP02.3 - 2.3 Review current vendor contracts, prepare summary of terms, and determine any adjustments as necessary. - GOAL 2 OUTCOME 3

FPP01.1 - 1.1 Hire appropriate staffing (Sr Budget Analyst and Budget Analyst) by 12/31/21. - GOAL 1 OUTCOME 1

FPP01.2 - 1.2 Add and train additional users on the BudgetPak software by 02/28/22. Number of users will be dependent upon requests from GCU community. - GOAL1 OUTCOME 2

FPP01.2 - 1.2 Add and train additional users on the BudgetPak software by 02/28/22. Number of users will be dependent upon requests from GCU community. - GOAL1 OUTCOME 2

FPP01.3 - 1.3 Implement Position Control to better monitor salary budget by 04/15/22. - GOAL 1 OUTCOME 3

FPP01 - 1. Enhance Budget and Financial Planning function at GCU. (2021-22) - GOAL1

FPP02.4 - 2.4 Maintain partnerships with current and potential vendors by periodic outreach. - GOAL 2 OUTCOME 4

FPP02 - 2. Continue on goals of past plan to develop strategic purchasing function (2022-23) - GOAL 2

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The budgeting/financial planning/purchasing unit assessed it's goal of continuing the goal of the past to develop strategic purchasing function for the CY 2023 reporting cycle. From the data collected, the unit goal was not met. Our findings were that due to turnover/lack of staff the unit was unable to update purchasing policies and conduct vendor outreach/surveys. The unit did provide training on Amex/travel policies and create a comprehensive vendor lists. The budgeting/finanical planning/purchasing until will take the following actions to continue to address the goal stated above.
1. Continue to work on updating purchasing policies and work with CFO to get them approved

College / Administrative Division : Finance and Administration

Department / Administrative Unit: Student Accounts and Financial Aid

Program : Financial Aid

Form Status : Uncompleted

Identification Data

Name of Unit:

Financial Aid

Unit Assessment Report

FAID02.1 - Provide students and families clearly stated Policies and Procedures governing the Financial Aid Office. - Goal 2 Outcome 1

FAIDG2 - Update and provide online the Student Financial Aid Handbook. - Goal 2

FAID02.2 - Provide all university departments clearly stated Policies and Procedures governing the Financial Aid Office. - Goal 2 Outcome 2

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.

The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The Financial Aid Office assessed its goal of completing a Financial Aid Policy and Procedure Manual for the CY2023 reporting cycle. From the data collected, the unit goal was met. Our findings were that posting a comprehensive policy and procedure manual on the financial aid webpage provided increased access for information for our students, parents, staff, and faculty. The Financial Aid Office will continue to update and expand upon the Financial Aid Policy and Procedure Manual as dictated by federal, state, and institutional policies and procedures.

College / Administrative Division : Finance and Administration

Department / Administrative Unit: Finance Operations

Program : General Accounting Budgeting & Payroll

Form Status : Uncompleted

Identification Data

Name of Unit:

General Accounting/Budgeting/Payroll

Unit Assessment Report

GABP02.1 - Goal 2 Outcome 1 - Return payroll function to General Accounting from Office of Human Resources

GABP02.2 - Goal 2 Outcome 2 - Ensure stable leadership of General Accounting office

GABP02.3 - Goal 2 Outcome 3 - Define functionality of general accounting and payroll office from budgeting

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The General Accounting/Budgeting/Payroll unit assessed its goal of support office functions for continued operations under new leadership for the FY 2023 reporting cycle. From the data collected, the unit goal was met. Our findings were that a reorganization had taken place to move the payroll function back under Finance (General Accounting). Additionally, with the hiring of a new Senior Vice President for Finance/CFO in August 2023 in conjunction with a seasoned staff has ensured stability within the area. Lastly, with the creation of a separate budgeting unit, the Finance (General Accounting) area has eliminated overlap in functions.

College / Administrative Division : Finance and Administration

Department / Administrative Unit: Human Resources

Program : Human Resources

Form Status : Uncompleted

Identification Data

Name of Unit:

Human Resources

Unit Assessment Report

HR01.1 - Streamline the New Hire experience - Goal 1 Outcome 1

HRG1 - Work with Marketing and various GCU departments to create a New Hire orientation video - Goal 1

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

College / Administrative Division : Finance and Administration
Department / Administrative Unit: Information Technology
Program : Information Technology
Form Status : Uncompleted
Identification Data
Name of Unit:
Office of Information Technology
Executive Summary
<p>Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.</p> <p>The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).</p>
<p>The University is continuing with its plan to provide the campus community with a modern and secure software, computer, and network environment. Over the past year, the Office of Information Technology (OIT) was able to modernize major software platforms, upgrade its server infrastructure, and remediate the hardware of classroom computers.</p> <p>Moving forward, OIT is working on installing new management software that will allow improved control of existing hardware and software resources, integrate data sources to build better reporting dashboards to make intelligent data drive decisions, and find funding to upgrade all student facing computers.</p>
College / Administrative Division : Finance and Administration
Department / Administrative Unit: Finance and Planning
Program : Public Safety/Security
Form Status : Uncompleted
Identification Data
Name of Unit:
Campus Safety
Unit Assessment Report
PSS03.2 - Maintain CPR, AED, First Aid and Narcan Certifications - Goal 3 Outcome 2

PSS03 - Continue appropriate trainings and certifications. - Goal 3

PSS03.1 - NJCUPSA - Security Officer Training Class - Goal 3 Outcome 1

PSS03.3 - Sexual harassment/ assault training and Title IV - Goal 3 Outcome 3

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

Campus Safety assessed goal 3: Continue Appropriate Trainings and Certifications for CY 2023. From the data collected, the unit goal was met. Our findings were that the training was provided and certifications maintained. There were some outside trainings that were not available due to post covid. Campus Safety will take the following actions to continue to address the goal stated above. Continue to provide training in-house as well as researching appropriate training off campus to benefit our university.

College / Administrative Division : Finance and Administration

Department / Administrative Unit: Student Accounts and Financial Aid

Program : Student Accounts

Form Status : Uncompleted

Identification Data

Name of Unit:

Student Accounts

Unit Assessment Report

SA03.1 - Goal 3 Outcome 1 - Serve on steering committee for ERP implementation

SA03.2 - Goal 3 Outcome 2 - Reviewing existing business processes and revise as appropriate.

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

College / Administrative Division : Provost

Department / Administrative Unit: Student Development

Program : Math Lounge

Form Status : Uncompleted

Identification Data

Name of Unit:

Math Lounge

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.
The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The Math Lounge assessed its goal of increased traffic in the center for the CY 2019-2024 reporting cycle. From the data collected, the unit goal was exceeded. Our findings were that the center increased its traffic after moving to its new location by 34%. The Math Lounge will take the following actions to continue to address the goal stated above: Continue to push digital communication and campus-wide signage to help spread awareness of the excellent resource that is the Math Lounge. We will also conduct communications with each applicable department for the faculty to spread awareness. The peer and professional tutors will also conduct classroom visits and hand out Math Lounge advertisements to help spread Math Lounge awareness.

We will continue our forward progress in the hopes that the Math Lounge will become a staple at the University for the assistance and excellence of mathematics education across campus. This student service is essential to the benefit of a multitude of curricula at Georgian Court University.

College / Administrative Division : Provost

Department / Administrative Unit: Student Development

Program : Student Advocacy and Success

Form Status : Uncompleted

Identification Data

Name of Unit:

Student Success

Unit Assessment Report

SASG1 - SAS Goal 1 - Student Success will provide adequate services to at risk students through Early Alert reporting, Probation, Chart the Course, and PACT (Performance Assistance through Coaching and Tutoring) services.

SASO1.1 - SAS Outcome 1.1 - Early Alert: Adequate number of specialists will meet the needs of at risk students that receive an Early Alert.

SASO1.2 - SAS Outcome 1.2 - Probation: Students on probation will be served through probation meetings with adequate number of staff members from Student Success.

SASO1.3 - SAS Outcome 1.3 - CTC Services: a) Student Success will provide adequate course offerings for CTC eligible students. b) CTC will provide adequate peer tutoring through ADSC peer tutoring. c) CTC will offer eligible students the opportunity to make up credits to get back on track

SASO1.4 - SAS Outcome 1.4 - PACT: a) Student Success will provide an adequate number of academic coaches and tutoring support to meet the needs of students enrolled in PACT.

SASO1.5 - SAS Outcome 1.5 - Student Success will track compliance within programs or services for the purpose of persistence and retention/continuation.

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.

The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The Department of Student Success will provide adequate services to at risk students through Early Alert reporting, Probation, Chart the Course, and PACT (Performance Assistance through Coaching and Tutoring) services for the AY 2023 reporting cycle. From the data collected, the unit goal was met. Our findings were that in Fall 2022 the ratio of support specialists to students was 1:170. In Spring 2023, the ratio was 1:120. In Fall 2022 the ratio of support specialists to probation students was an average of 1:11. In Spring 2023, the ratio was 1:14. 5 students out of 63 registered for a Winter 2023 course through CTC (7.9% participation rate). 4 out of 5 first year students have successfully passed the course (80% pass). 16 First Year students out of 59 registered for a Summer 2023 course through CTC (27% participation). Of the 16 student who completed their CTC course, all have successfully passed their course (100% pass). In PACT, an overall average of sessions attended was 71% in the Fall 2022 and 74% in Spring 2023. The average GPA for Fall 2022 was 2.53 and was 2.5 for Spring 2023. 100% of students were retained in the Winter 2023 and Summer 2023 Chart the Course classes. Out of 17 students in Fall 2022 in PACT, 17 (100%) were retained to Spring 2023. The Student Success unit will take the following actions to continue to address the goal stated above: Aim for a ratio of 1:200 of specialist:student for early alerts, aim for a ratio of 1:15 through 1:20 of specialist to student for probation students, aim for 80% retention and 80% pass rate for Chart the Course, and aim for 80% retention and 80% with a GPA above 2.0 for PACT students.

College / Administrative Division : Provost

Department / Administrative Unit: Student Development

Program : Student Success and Academic Support

Form Status : Uncompleted

Identification Data

Name of Unit:

Student Success and Academic Support

Unit Assessment Report

SSASG2 - Student Success will provide adequate services related to academic student support - SASS Goal 2

SSASO2.1 - SSAS Outcome 2.1 - Accessibility Services: a) Students who request academic accommodations are adequately served according to functional limitations supported by documentation through an interactive process with director b) Director interventions will successfully resolve problems concerning accommodations.

SSASO2.2 - SSAS Outcome 2.2 - The Learning Connection (TLC): The program provides an adequate number of academic development specialists who tutor and coach students with disabilities (primarily learning) to support to meet the needs of the students enrolled in TLC.

SSAS2.3 - SSAS Outcome 2.3 - Peer Tutoring: a) There will be an adequate number of peer tutors and course coverage to accommodate student requests b) students will attend appointment- based and drop in sessions.

SSASO2.4 - SSAS Outcome 2.4 - SI: There will be an adequate number of SIs based on faculty requests for their courses b) students will attend scheduled SI sessions online or in person

SSASO2.5 - SSAS Outcome 2.5 - General: Student Success will track student compliance within programs or services.

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.

The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

Student Success (Academic Support) assessed the goal of : Student Success will provide adequate services related to academic student support. In AY 2022-23, 8.7% were invited to PACT (17/196 freshmen). These students had HS GPAs lower than the criteria for acceptance at GCU (2.5) Accessibility Services (ADA accommodations, were granted to 5.5% (Fall) Spring 5.4% (Spring) of the GCU student population. These advocated successfully by requesting accommodations and received them through appropriate documentation and an interactive meeting between the Accessibility Officer and the student. The Increase of students in one AY (Fall 2022-Fall 2023) was 28. Students are required to attend all TLC sessions, and 83% had < or =to 3 missed sessions in Fall and 75% in

spring.
 There were a total of 202 appointments in peer tutoring for the fall and spring, with a total of 96 occupied hours. The scheduler does not give the number of students, only the number of appointments. The only course with a supplemental instructor was AC171. Most students who attended peer tutoring were full time commuter students and the courses with the highest number of sessions were BI213, BI214, and CH151. Tutoring was greatest in freshman and juniors grade levels, according to the scheduling software The average % of students attending 2 or more sessions in Fall 2022 was 16%, Spring 2023 was 22%. Most appointments in Fall served first year students (63), followed by third year students (18). Commuters vs. Residents 83.16%: 16.48%. In Spring 2023, Most appointments served first year students (72.96%), followed by third year students 15.82%. Commuters vs. Residents 79:59%:17.86% There were 47 surveys in total for Fall 2022 , where 100% grades improved from peer tutoring/supplemental instruction, 10 students opted to give GPAs which were in the 3.0-3.5 range, 50% felt extremely satisfied with their peer tutoring/SI experience, while 38% felt satisfied with their peer tutoring/SI experience, 100% were extremely likely to use/recommend peer tutoring/SI In Fall 2022, 83 students received ADA accommodations, and in Spring 80 students received accommodations. Fifty four students renewed accommodations from Fall to Spring. Interventions: Fall 2022 77 TLC or ADA interventions Spring 2023 32 TLC or ADA interventions. There were also 15 Student Success interventions by the director. The nature of interventions include meetings with parents regarding academic performance, behavioral concerns, meetings with Dean of Students, grade appeals, injuries and temporary accommodations, stopping out our school discussions, course substitutions, faculty recommendations, NCLEX and Praxis accommodations, referrals to Counseling, student harassment, evaluations for adult testing, internships, meetings with students and faculty, Nursing tutors
 There were a total of 209 exams proctored In Fall 2022, and 180 in Spring 2023, with Fall:135 ADA (29 were finals), 44 TLC (11 were finals), 1 non-ADA (makeup). Spring:113 ADA (27 were finals), 82 TLC (18 finals), 14 non-ADA (makeup). We will not continue to administer makeups due to space concerns. For Fall 2022 71% of students used their ADA testing accommodations (59 out of 83).For Spring 2023, 75 of students used their testing accommodations (59 out of 80).
 There were 18 TLC student in Fall 2022, with a ratio of 9:1 to Academic Development Specialists. Subject tutoring occurred 476 times (93% on average), followed by personal support at 38%. Although, we did not offer a satisfaction survey, students 15 of 18 or 83% of TLC students had 3 absences in the Fall 2022 semester. 8 of 17 or 47% of TLC students had 3 absences in the Spring 2023 semester. In Fall 2022, 89% of term gpas fell into the range of 2.5-4.0 and in Spring 88% fell into this range. In Spring, subject tutoring occurred 482 times or 92.5% on average, followed by personal support at 8%.

College / Administrative Division : Provost

Department / Administrative Unit: Academic Program Development

Program : Academic Program Development

Form Status : Completed

Identification Data

Name of Unit:

Associate Provost for Academic Program Development

Unit Assessment Report

APD02 - Provide university catalogs that are aligned with best business practices. - Goal 2

APD02.1 - Improve catalog organization and presentation through use of catalog software features - Goal 2 Outcome 2

Executive Summary

Write an executive summary of this year's unit assessment report. This executive summary will be used for the Executive Report on Unit Assessment, and will be made public on the GCU website. See sample below.

The (name of unit) assessed its goal of (state goal) for the CY 2019 reporting cycle. From the data collected, the unit goal (was exceeded, was met, was not met, was not successfully evaluated). Our findings were (summarize findings here). The (name) unit will take the following actions to continue to address the goal stated above. (List the actions to be taken).

The Associate Provost for Academic Program Development assessed its goal of providing university catalogs that are aligned with best business practices for the CY 2023 reporting cycle. From the data collected, the unit goal was met. Our findings were that the catalog production process became more efficient, content was added to the catalog to fill information gaps, the organization and readability of multiple catalog sections was improved, and more users were able to access catalog information earlier. The Associate Provost for Academic Program Development unit will take the following actions to continue to address the goal stated above Continue attending catalog vendor webinars and working with catalog vendor support staff and catalog users to find additional ways to improve catalog.