



GCU PROGRAM REVIEW OUTLINE

GRADUATE PROGRAMS

Section 1: Program Description and Mission Alignment

In this section, copy the current Catalog description of the Program. Then, give an updated version, if needed.

Describe how this program meets and is integrated with and contributes to the University’s Mission. State Program Goals and align these with the University’s Student Learning Goals (Undergraduate or Graduate).

Section 2: Current Status of the Program

List up to 5 significant events that have impacted the program since its last review. These can include enrollment changes, faculty changes, institutional events, course modality, etc.

Section 3: Actions based on previous Program Review

What recommendations were made with the last program review? What actions have been taken to address these recommendations? Explain any inaction on the same.

Section 4. Program Data

Student Enrollment

For the last 5 years, complete the data charts below. End with current year. Include students with the declared major for the program.

Student Enrollment / Year	20	20	20	20	20
<i>New Student Enrollment – degree seeking</i>					
<i>New Student Enrollment – non-degree</i>					
<i>Continuing Student Enrollment – non-degree</i>					
<i>Continuing Student Enrollment – degree seeking</i>					
< 9 credits					
9-14 credits					
15-23 credits					
24-30 credits					
Degrees Awarded					
Certificates Awarded					
<i>Special Enrollment/ Student Engagement</i>					
Students enrolled in Internship, Field Experiences, or Clinical Placement.					
Students participating in program sponsored study-abroad experiences					



Academic Program Review Template

Student Enrollment / Year	20	20	20	20	20
Students enrolled in program's Honor Society					
Students enrolled in program's clubs or affiliations (list)					

Courses

Complete the following table with information related to program course offerings for the past 5 years.

Course Data/ Year	20xx-xx FA/SP/SU	20xx-xx FA/SP/SU	20xx-xx FA/SP/SU	20xx-xx FA/SP/SU	20xx-xx FA/SP/SU
<i>Course Enrollment (Major Program Courses Total)</i>					
500(0) level					
600(0) level					
700(0) level					
<i>Course Modality (number of courses in the Major Program)</i>					
Face-to-Face					
Hybrid					
Online					
<i>Teaching Sites: Give total number of courses taught at each site</i>					
Lakewood: Main Campus Day					
Lakewood: Main Campus Evening (after 5 PM)					
Hazlet					
Online					
Other(List)					



Academic Program Review Template

In the table below, please list ALL courses offered by the program, using current catalog listings. Then, indicate how many sections were offered of this course for the past five years. Designate by semesters as listed.

Course ID	Course Name	Number of Credits

In the table below, please list ALL courses offered by the program, using current catalog listings. Then, indicate how many sections were offered of this course for the past five years. Designate by semesters as listed.

Course ID	Course Name	Number of Credits

Course List/ Year	20xx-xx FA/SP/SU	20xx-xx FA/SP/SU	20xx-xx FA/SP/SU	20xx-xx FA/SP/SU	20xx-xx FA/SP/SU
<i>Course Offerings by number of sections. Use Course ID from table above.</i>					



Faculty

Complete the following table related to faculty data. Include data from the past five years.

Full-time Faculty, Part-time Faculty, Faculty Emeritus

Faculty Name	Highest Degree/ Credential	Rank	Date of Hire	Teaching Assignment: Program Courses	Teaching Assignment: Gen Ed or other course	Current Status	Department Leadership (role)

Adjunct or Per Course Faculty

Faculty Name	Highest Degree/ Credential	Date of Initial Hire	Teaching Assignment: Program Courses	Teaching Assignment: Gen Ed or other course	Current Status: Last 4 semesters of hire.

Teaching/Advising Load (FT Faculty) Last 3 years, Fall and Spring. Other University Engagement: Significant assignment that may or may not have course release, such as chair of a steering committee, director of university program, chair of the department, faculty fellow in..., etc.

Faculty/Semester	AY 20xx-xx Fall	AY 20xx-xx Spring	AY 20xx-xx Fall	AY 20xx-xx Spring	AY 20xx-xx Fall	AY 20xx-xx Spring
<i>Faculty Name</i>						
Courses/ Sections Taught						
Enrolled Students						
Advising Load						
Other University Engagement						
<i>Faculty Name</i>						

Faculty/Semester	AY 20xx-xx Fall	AY 20xx-xx Spring	AY 20xx-xx Fall	AY 20xx-xx Spring	AY 20xx-xx Fall	AY 20xx-xx Spring
Courses/ Sections Taught						
Enrolled Students						
Advising Load						
Other University Engagement						
<i>Faculty Name</i>						
Courses/ Sections Taught						
Enrolled Students						
Advising Load						
Other University Engagement						
<i>Faculty Name</i>						
Courses/ Sections Taught						
Enrolled Students						
Advising Load						
Other University Engagement						

Faculty Scholarship

List Faculty Scholarship for the last 3 years. Include books, articles published in peer-reviewed journals, conference presentations and proceedings.



Section 5. Program Assessment of Student Learning

Program Assessment Plans

Please list current Program Assessment Plan. List any Program Assessment Plan previously used since the last review as an Appendix. Give the URL for the current plan on the University website.

Program Assessment Reports

List the Executive Summary of the Program's Assessment Report for the last 5 years. Place the full Assessment Reports as submitted to the Office of Assessment as an Appendix.

Assessment Analysis and Action Plans

Give a summary of program improvements based on program assessment of student learning. State what course changes were initiated, what curricular changes were made, what program changes were made. How has student learning improved? Give specific, data-driven results. Use the Assessment Report Action Plans and Results.

Section 6. Program Satisfaction Surveys

Please summarize the results of any Student, Faculty, and/or Graduate surveys related to program satisfaction.

Section 7. Program Comparison/ Discipline Standards

State any Discipline-Specific Accreditations, Licensure, or Affiliations related to the Program. Include the most recent report to the above organizations as an Appendix. If program does not have external accreditation, verify that the program meets discipline standards.

Compare the GCU Program to similar programs offered at three other institutions. Suggestions: NJ Public College/University, NJ Private College/University, Mercy Institution of Higher Education.

Areas for comparison: coursework or courses offered, degree requirements, number of total courses required for major and minor, number of upper level courses required for major and minor, experiential learning requirements or offerings, senior capstone requirements, student enrollment, number of FT faculty.

Section 8. Budget Information

Provide Budget Information for the past 5 years. Give actual data for 4 years, and budgeted data for the current year.

Budget line/ Year	20				
FT Faculty Salary and Benefits					
Per course faculty compensation					
Professional Development and Travel					
Instructional Materials					
Technology and Equipment					
Adjusted Tuition Revenue for total number					

of students in program (Tuition * Discount Rate)					

Section 9. Conclusions and Recommendations

Write an overall summary of the program evaluation findings. What trends are present? How does the program compare to its competitors? How stable is the program in relation to student enrollment, in relation to faculty, in relation to quality? **Include self-recommendations, and an action plan for these recommendations.** Include budget projections for the plan and any possible revenue resources.

Five-Year Action Plan: Use this table for the Action Plan Based on Self-Recommendations.

Recommendation	Goals/Initiatives to Achieve Recommendation	Time Frame	Who is Responsible?	Resources Needed?

Program Review prepared by: _____ Date: _____

Program Review reviewed by Dean and approved for external review:

_____ Date: _____