

GCU PROGRAM REVIEW OUTLINE

UNDERGRADUATE MAJOR PROGRAMS

Section 1: Program Description and Mission Alignment

In this section, copy the current Catalog description of the Program. Then, give an updated version, if needed.

Describe how this programs meets and is integrated with and contributes to the University’s Mission. State Program Goals and align these with the University’s Student Learning Goals (Undergraduate or Graduate).

Section 2: Current Status of the Program

List up to 5 significant events that have impacted the program since its last review. These can include enrollment changes, faculty changes, institutional events, course modality, etc.

Section 3: Actions based on previous Program Review

What recommendations were made with the last program review? What actions have been taken to address these recommendations? Explain any inaction on the same.

Section 4. Program Data

Student Enrollment

For the last 5 years, complete the data charts below. End with current year. Include students with the declared major for the program.

| Student Enrollment / Year | 20 | 20 | 20 | 20 | 20 |
|--------------------------------------|----|----|----|----|----|
| <i>New Student Enrollment</i> | | | | | |
| FYFT | | | | | |
| Transfer | | | | | |
| Change of Major to the Program | | | | | |
| <i>Continuing Student Enrollment</i> | | | | | |
| < 30 credits | | | | | |
| 30-59 credits | | | | | |
| 60-89 credits | | | | | |
| 90-120 credits | | | | | |

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|--|----|----|----|----|----|
| Student Enrollment / Year | 20 | 20 | 20 | 20 | 20 |
| Degrees Awarded | | | | | |
| Minor Awarded | | | | | |
| <i>Special Enrollment/ Student Engagement</i> | | | | | |
| Students enrolled in General Education courses in the major's discipline | | | | | |
| Students enrolled in Internship, Field Experiences, or Clinical Placement. | | | | | |
| Students engaged in faculty-led undergraduate research. | | | | | |
| Students participating in program sponsored study-abroad experiences | | | | | |
| Students enrolled in program's Honor Society | | | | | |
| Students enrolled in program's clubs or affiliations (list) | | | | | |

Courses

Complete the following table with information related to program course offerings for the past 5 years.

| Course Data/ Year | 20xx-xx FA/SP/SU | 20xx-xx FA/SP/SU | 20xx-xx FA/SP/SU | 20xx-xx FA/SP/SU | 20xx-xx FA/SP/SU |
|---|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <i>Course Enrollment (Major Program Courses Total)</i> | | | | | |
| 100 level | | | | | |
| 200 level | | | | | |
| 300 level | | | | | |
| 400 level | | | | | |
| General Education Designated Courses | | | | | |
| <i>Course Modality (number of courses in the Major Program)</i> | | | | | |
| Face-to-Face | | | | | |
| Hybrid | | | | | |
| Online | | | | | |
| <i>Course Modality: General Education</i> | | | | | |
| Face-to-Face | | | | | |
| Hybrid | | | | | |
| Online | | | | | |
| <i>Teaching Sites: Give total number of courses taught at each site</i> | | | | | |

| Course Data/ Year | 20xx-xx FA/SP/SU | 20xx-xx FA/SP/SU | 20xx-xx FA/SP/SU | 20xx-xx FA/SP/SU | 20xx-xx FA/SP/SU |
|---|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| Lakewood: Main Campus Day | | | | | |
| Lakewood: Main Campus Evening (after 5 PM) | | | | | |
| Hazlet | | | | | |
| New Seminary | | | | | |
| Online | | | | | |
| Other(List) | | | | | |

In the table below, please list ALL courses offered by the program, using current catalog listings. Then, indicate how many sections were offered of this course for the past five years. Designate by semesters as listed.

| Course ID | Course Name | Number of Credits |
|------------------|--------------------|--------------------------|
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| Course List/ Year | 20xx-xx FA/SP/SU | 20xx-xx FA/SP/SU | 20xx-xx FA/SP/SU | 20xx-xx FA/SP/SU | 20xx-xx FA/SP/SU |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <i>Course Offerings by number of sections. Use Course ID</i> | | | | | |
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| Course List/ Year | 20xx-xx FA/SP/SU | 20xx-xx FA/SP/SU | 20xx-xx FA/SP/SU | 20xx-xx FA/SP/SU | 20xx-xx FA/SP/SU |
|------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
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Faculty

Complete the following table related to faculty data. Include data from the past five years.

Full-time Faculty, Part-time Faculty, Faculty Emeritus

| Faculty Name | Highest Degree/ Credential | Rank | Date of Hire | Teaching Assignment: Program Courses | Teaching Assignment: Gen Ed or other course | Current Status | Department Leadership (role) |
|--------------|-------------------------------|------|--------------|---|--|----------------|------------------------------|
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Adjunct or Per Course Faculty

| Faculty Name | Highest Degree/ Credential | Date of Initial Hire | Teaching Assignment: Program Courses | Teaching Assignment: Gen Ed or other course | Current Status: Last 4 semesters of hire. |
|--------------|-------------------------------|----------------------|---|--|---|
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Teaching/Advising Load (FT Faculty) Last 3 years, Fall and Spring. Other University Engagement: Significant assignment that may or may not have course release, such as chair of a steering committee, director of university program, chair of the department, faculty fellow in..., etc.

| Faculty/Semester | AY 20xx-xx Fall | AY 20xx-xx Spring | AY 20xx-xx Fall | AY 20xx-xx Spring | AY 20xx-xx Fall | AY 20xx-xx Spring |
|-----------------------------|--------------------|----------------------|--------------------|----------------------|--------------------|----------------------|
| <i>Faculty Name</i> | | | | | | |
| Courses/ Sections Taught | | | | | | |
| Enrolled Students | | | | | | |
| Advising Load | | | | | | |
| Other University Engagement | | | | | | |

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|--------------------------------|--|--|--|--|--|--|
| <i>Faculty Name</i> | | | | | | |
| Courses/ Sections Taught | | | | | | |
| Enrolled Students | | | | | | |
| Advising Load | | | | | | |
| Other University Engagement | | | | | | |
| <i>Faculty Name</i> | | | | | | |
| Courses/ Sections Taught | | | | | | |
| Enrolled Students | | | | | | |
| Advising Load | | | | | | |
| Other University Engagement | | | | | | |
| <i>Faculty Name</i> | | | | | | |
| Courses/ Sections Taught | | | | | | |
| Enrolled Students | | | | | | |
| Advising Load | | | | | | |
| Other University Engagement | | | | | | |
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Faculty Scholarship

List Faculty Scholarship for the last 3 years. Include books, articles published in peer-reviewed journals, conference presentations and proceedings.

Section 5. Program Assessment of Student Learning

Program Assessment Plans

Please list current Program Assessment Plan. List any Program Assessment Plan previously used since the last review as an Appendix. Give the URL for the current plan on the University website.

Program Assessment Reports

List the Executive Summary of the Program's Assessment Report for the last 5 years. Place the full Assessment Reports as submitted to the Office of Assessment as an Appendix.

Assessment Analysis and Action Plans

Give a summary of program improvements based on program assessment of student learning. State what course changes were initiated, what curricular changes were made, what program changes were made. How has student learning improved? Give specific, data-driven results. Use the Assessment Report Action Plans and Results.

Section 6. Program Satisfaction Surveys

Please summarize the results of any Student, Faculty, and/or Graduate surveys related to program satisfaction.

Section 7. Program Comparison/ Discipline Standards

State any Discipline-Specific Accreditations, Licensure, or Affiliations related to the Program. Include the most recent report to the above organizations as an Appendix. If program does not have external accreditation, verify that the program meets discipline standards.

Compare the GCU Program to similar programs offered at three other institutions. Suggestions: NJ Public College/University, NJ Private College/University, Mercy Institution of Higher Education.

Areas for comparison: coursework or courses offered, degree requirements, number of total courses required for major and minor, number of upper level courses required for major and minor, experiential learning requirements or offerings, senior capstone requirements, student enrollment, number of FT faculty.

Section 8. Budget Information

Provide Budget Information for the past 5 years. Give actual data for 4 years, and budgeted data for the current year.

| Budget line/ Year | 20 | | | | |
|---|-----------|--|--|--|--|
| FT Faculty Salary and Benefits | | | | | |
| Per course faculty compensation | | | | | |
| Professional Development and Travel | | | | | |
| Instructional Materials | | | | | |
| Technology and Equipment | | | | | |
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| | | | | | |
| Adjusted Tuition Revenue for total number | | | | | |

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|--|--|--|--|--|--|
| of students in program (Tuition * Discount Rate) | | | | | |
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Section 9. Conclusions and Recommendations

Write an overall summary of the program evaluation findings. What trends are present? How does the program compare to its competitors? How stable is the program in relation to student enrollment, in relation to faculty, in relation to quality? **Include self-recommendations, and an action plan for these recommendations.** Include budget projections for the plan and any possible revenue resources.

Five-Year Action Plan: Use this table for the Action Plan Based on Self-Recommendations.

| Recommendation | Goals/Initiatives to Achieve Recommendation | Time Frame | Who is Responsible? | Resources Needed? |
|----------------|---|------------|---------------------|-------------------|
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Program Review prepared by: _____ Date: _____

Program Review reviewed by Dean and approved for external review:

_____ Date: _____