

### Q1. 2022 Unit Assessment Plan

**Complete the GCU Unit Assessment Plan with three goals aligned with GCU's Mission and Strategic Compass. See the template within the University Assessment Plan on the GCU Assessment webpage. You can repeat your previous assessment plan if it is still valid.**

**Unit Assessment Plans are due February 28.**

### Q2. Name of Administrative Unit

FY21 - FY23 General Accounting Budgeting & Payroll

### Q3. Name of the person completing this report. (Last, First)

Bosio, Amy

### Q4. Email address of person completing this report.

abosio@georgian.edu

### Q5. Date plan submitted

2/10/22

### Q6. To which Cabinet Member does this unit report?

- ☒ President
- ☐ Provost
- ☐ Executive Director for Mission Integration
- ☐ Vice President Finance and Administration
- ☐ Vice President Institutional Advancement
- ☐ Exec. Director of Marketing and Communication
- ☐ Vice President for Enrollment & Retention
- ☐ Other, (please specify

Q7. This plan is based on the following year type selection:

- ☐ Calendar Year (January-December)
- ☐ Academic Year (September-August)
- ☒ Fiscal Year (July-June)
- ☐ Other

Q8. State Goal 1 for your administrative unit.

Review operations of general accounting, budgeting and payroll offices

Q9. State the Outcomes for Goal 1.

- ☒ 1.1
- ☒ 1.2
- ☒ 1.3
- ☐ 1.4
- ☐ 1.5
- ☐ 1.6

Q10. What metrics will be used to measure results of Goal 1? Align with above outcomes.

- ☒ 1.1
- ☒ 1.2
- ☒ 1.3
- ☐ 1.4
- ☐ 1.5
- ☐ 1.6

Q11. What will be the benchmark for successfully meeting Goal 1? Align with the above metrics.

- ☒ 1.1 The consultant was hired and a report was submitted
- ☒ 1.2 Implemented select recommendations
- ☒ 1.3 Filled senior staff position
- ☐ 1.4
- ☐ 1.5
- ☐ 1.6

Q12. State Goal 2 for your administrative unit.

Support office functions for continued operations under new leadership

Q13. State the Outcomes for Goal 2.

- ☒ 2.1 Return payroll function to General Accounting from Office of Human Resources
- ☒ 2.2 Ensure stable leadership of General Accounting office
- ☒ 2.3 Define Functionality of general accounting and payroll office from budgeting
- ☒ 2.4
- ☐ 2.5
- ☐ 2.6

Q14. What metrics will be used to measure results of Goal 2? Align with the above outcomes.

- ☒ 2.1 Reorganizing accomplished
- ☒ 2.2 Filling of open positions

- ☒ 2.3 Create list of overlapping functions
- ☐ 2.4
- ☐ 2.5
- ☐ 2.6

**Q15. What will be the benchmark for successfully meeting Goal 2? Align with above metrics.**

- ☒ 2.1 Actual change in reporting structure
- ☒ 2.2 Positions filled
- ☒ 2.3 75% of budget functions completed by General Accounting and Payroll have been transferred to the budget office
- ☐ 2.4
- ☐ 2.5
- ☐ 2.6

**Q16. State Goal 3 for your administrative unit.**

Prepare for implementation of new ERP system

**Q17. State the Outcomes for Goal 3.**

- ☒ 3.1 Serve in a lead capacity for the ERP planning committee
- ☒ 3.2 Review existing business processes and revise as appropriate
- ☐ 3.3
- ☐ 3.4
- ☐ 3.5
- ☐ 3.6

Q18. What metrics will be used to measure results of Goal 3? Align with the above outcomes.

- ☒ 3.1 Identification of an accounting staff member to serve
- ☒ 3.2 Processes are clearly defined and documented
- ☐ 3.3
- ☐ 3.4
- ☐ 3.5
- ☐ 3.6

Q19. What will be the benchmarks for successfully meeting Goal 3? Align with above metrics.

- ☒ 3.1 Assignment of accounting staff member
- ☒ 3.2 100% of processes have been reviewed, revised and documented
- ☐ 3.3
- ☐ 3.4
- ☐ 3.5
- ☐ 3.6

Q20. Give the Mission alignment for unit assessment goals. Check all that apply.

	Goal 1	Goal 2	Goal 3
Georgian Court University, founded by the Sisters of Mercy of New Jersey in 1908 and sponsored by the Sisters of Mercy of the Americas since January 2007, provides a comprehensive liberal arts education in the Roman Catholic tradition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The university has a special concern for women and is a dynamic community committed to the core values of justice, respect, integrity, service, and compassion, locally and globally.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Georgian Court provides its students with a curriculum broad enough to be truly liberal, yet specialized enough to support further study and future careers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Georgian Court provides students with an environment for the entire university community to grow through shared educational, cultural, social, and spiritual experiences.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Georgian Court provides students with the will to translate concern for social justice into action.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No direct alignment with Mission.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Q21. Give the alignment with the GCU Strategic Compass Point (s) for your unit assessment goals. Check all that apply.

	Goal 1	Goal 2	Goal 3
Compass Point 1: Mission Fulfillment through Academic Excellence.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compass Point 2: Mission Fulfillment through an Exceptional Student Experience.

Compass Point 3: Mission Fulfillment through Revenue Generation and Diversification.

Compass Point 4: Mission Fulfillment through Operational Efficiency and Utilization.

No direct alignment with the Strategic Compass.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Q22. Please select the directive(s) aligned with your goal(s) for Compass Point 1: Mission Fulfillment Through Academic Excellence. (check all that apply)

*This question was not displayed to the respondent.*

Q23. Please select the directive(s) aligned with your goal(s) for Compass Point 2: Mission Fulfillment Through Exceptional Student Experience. (check all that apply)

*This question was not displayed to the respondent.*

Q24. Please select the directive(s) aligned with your goal(s) for Compass Point 3: Mission Fulfillment Through Revenue Generation and Diversification. (check all that apply)

*This question was not displayed to the respondent.*

Q25. Please select the directive(s) aligned with your goal(s) for Compass Point 4: Mission Fulfillment Through the Operational Efficiency and Resource Utilization. (check all that apply)

	Goal 1	Goal 2	Goal 3
4.1 Develop a collaborative financial strategy for the next three years that integrates the strategic enrollment and academic plans. These plans will be supported by Capital and Leased space development programs and the integration of the Facilities Conditions Assessment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2 Develop a plan that re-imagines the campus to make efficient and effective use of physical spaces on campus, inclusive of renewal and replacement programs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.3 Develop the Campus Master Plan and a Strategic Technology Master plan to support campus operations and expand satellite and virtual academic sites.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.4 Enhance and expand efficient process improvement programs to provide more supportive operations and efficient campus operations and workflows.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Q26. With which MSCHE (Middle States Commission on Higher Education) Standard are your unit assessment goals aligned. Try to limit your response to the primary area of alignment.

	Goal 1	Goal 2	Goal 3
Standard I. Mission and Goals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standard II. Ethics and Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standard III. Design and Delivery of the Student Learning Experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standard IV. Support of the Student Experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standard V. Educational Effectiveness Assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standard VI. Planning, Resources, and Institutional Improvement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Standard VII. Governance, Leadership, and Administration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I am not sure which Standard to choose	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applies to all Standard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Q27. Name the person(s) responsible for Goal 1.

VP Finance/Administration

Q28.  
Name the person(s) responsible for Goal 2.

VP Finance/Administration

Q29.  
Name the person(s) responsible for Goal 3.

Interim AVP and AVP Finance/Administration; Controller

Q30.  
In which year will Goal 1 be assessed?  
Note: Data is collected annually, but analysis is done on a three-year cycle, one goal per year.

- ☒ Year 1
- ☐ Year 2
- ☐ Year 3

Q31.  
In which year will Goal 2 be assessed?  
Note: Data is collected annually, but analysis is done on a three-year cycle, one goal per year.

- ☐ Year 1
- ☒ Year 2
- ☐ Year 3

Q32.  
In which year will Goal 3 be assessed?  
Note: Data is collected annually, but analysis is done on a three-year cycle, one goal per year.

- ☐ Year 1
- ☐ Year 2
- ☒ Year 3

Q33. Are there any additional comments you would like to add to this report?

Location Data

Location: [\(40.088104248047, -74.196296691895\)](#)

Source: GeoIP Estimation

