GEORGIAN COURT UNIVERSITY

THE MERCY UNIVERSITY OF NEW JERSEY

Non-Graduating Request to Participate in Commencement 2023

This Commencement participation request must be received by the **Office of the Registrar** by 4:30 PM on **March 31, 2023**. Office hours are 8:30 AM–4:30 PM, Monday–Friday. registrar@georgian.edu
Late forms will not be processed.

Qualifications: Check which is applicable

☐ The student is lacking no more than 7 credits of those required to complete the student's degree program.

OR

☐ The student has either two majors or a major and a minor and is lacking no more than 7 credits of those required to complete the student's first major degree program. The student has progressed far enough in the second major or the minor that it can be reasonably expected that s/he will graduate in the August or December term after the Commencement Ceremony.

_____ 000__ -- __ __ __ __ __ _____

Student Name (Print) | GCU Student ID# (fill in the six digits) | Majors/Minors

_____ _____

Street Address | City | State | Zip

Expected term of graduation: ☐ **August 2023** ☐ **December 2023**
Did you submit a graduation (completion of degree) application to the Office of the Registrar for the above term? ☐ ***Yes*** ☐ ***No***

- A graduation application for the appropriate term MUST be on file with the Office of the Registrar **prior** to submitting this form.
- I understand that I am allowed to participate in only one Commencement exercise per degree earned. If I participate in Commencement 2023, I will not be invited to participate in Commencement 2024, and my name will not be listed in that year's program. Participation includes procession, having my name called, walking across the stage, having my picture taken, and the recessional. My name will be in the Commencement 2023 program, provided my form is processed before the program is finalized.
- If I am approved to participate in 2023 and choose not to participate in 2023, I will notify commencement@georgian.edu in writing no later than 5:00 PM on Sunday, April 30, 2023.
- **If, during the course of the semester, I no longer qualify to participate (e.g., by receiving W, WE, or F grades in courses I am taking in Spring 2023 or by earning a GPA too low to graduate), I understand that my approval to participate will be revoked.**
- **I understand that I will not receive a diploma until I have met graduation requirements, and my transcript will not state I have graduated until I have met graduation requirements.**
- I understand that submission of this form does not mean that my request to participate has been granted. I will be informed in writing via my GCU e-mail about the status of my request by the Office of the Provost after my request has been evaluated.

_____ _____

Student Signature | Date

DO NOT WRITE BELOW THIS LINE. Submit to Office of the Registrar by 4:30 PM on March 31, 2023, for processing.

OFFICE OF THE REGISTRAR EVALUATION

Missing for graduation in ☐ major or ☐ minor:

_____

Graduation Application on file for: _____ Is student on GPA watch? _____ Other Notes: _____

☐ Student qualifies per participation policy. ☐ Student does not qualify per participation policy.

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☐ Request Approved ☐ Request Approved and student is on GPA watch ☐ Request Denied

by: _____ _____

Provost or Associate Provost | Date

Form updated January 27, 2023