# Q1. 2025 Unit Assessment Plan

Complete the GCU Unit Assessment Plan with three goals aligned with GCU's Mission and Strategic Compass. See the template within the University Assessment Plan on the GCU Assessment webpage. You can repeat your previous assessment plan if it is still valid.

Unit Assessment Plans are due February 28.

#### Q2. Name of Administrative Unit

Office of the Registrar

#### Q3. Name of the person completing this report. (Last, First)

Ratico, CarlaMaria

## Q4. Email address of person completing this report.

cratico@georgian.edu

#### Q5. Date plan submitted

02/13/2025

## Q6. To which Cabinet Member does this unit report?

O President

- O Provost (Academic and Student Affairs)
- O Associate Provost for Academic Program Development
- $\bigcirc\,$  Associate Provost for Student Support and Services
- $\bigcirc\,$  Executive Director of Mission Integration
- $\bigcirc\,$  Vice President Finance and Administration
- Vice President Institutional Advancement
- Vice President for Enrollment Management

Other, (please specify	
Q7. This plan is based on the	e following year type selection:
Calendar Year (January-December)	er)
Academic Year (September-Augu	ist)
O Fiscal Year (July-June)	
◯ Other	

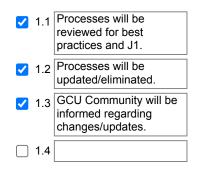
#### Q8. State Goal 1 for your administrative unit.

The Office of the Registrar will review all procedures & policies utilized for new ERP system J1.

#### Q9. State the Outcomes for Goal 1.

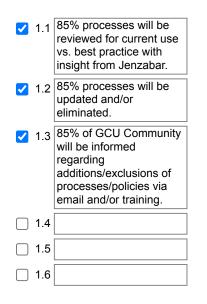
✓	1.1 Review and evaluate processes and procedures for best practice versus current use.
<b>~</b>	1.2 Create and/or update processes and procedures for conversion and training.
✓	1.3 Share information on created and/or updated information with GCU community.
	1.4
	1.5
	1.6

Q10. What metrics will be used to measure results of Goal 1? Align with above outcomes.



1.5	
1.6	

Q11. What will be the benchmark for successfully meeting Goal 1? Align with the above metrics.



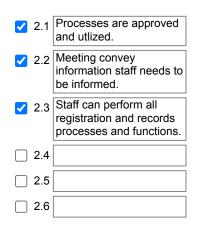
### Q12. State Goal 2 for your administrative unit.

By the end of the new ERP conversion, the Office of the Registrar staff will cross-trained in all aspects of processes and policies regarding records and registration to serve needs of our GCU community.

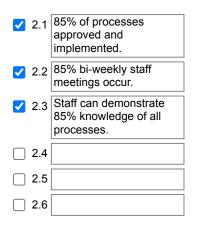
#### Q13. State the Outcomes for Goal 2.

	2.1 By the end of the ERP conversion, all process and policies witll be approved and implemented.
	2.2 Meet bi-weekly to review any changes while working on new ERP to keep them informed.
<b>~</b>	2.3 Review/train staff in these processes and they demonstrate ability to perform these processes.
	2.4
	2.5
	2.6

Q14. What metrics will be used to measure results of Goal 2? Align with the above outcomes.



Q15. What will be the benchmark for successfully meeting Goal 2? Align with above metrics.



#### Q16. State Goal 3 for your administrative unit.

The Office of the Registrar will successfully transition to new ERP Jenzabar J1.

#### Q17. State the Outcomes for Goal 3.

3.1
 Timeline goals achieved regarding Office of the Registrar functions.

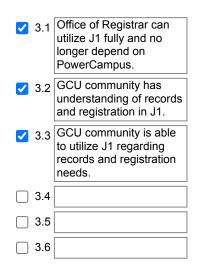
 3.2
 Office of the Registrar staff and GCU community are scheduled for training regarding area of records, registration and Self-Service..

3.3 Staff and GCU community possess knowledge of processes in areas of records, registration and self-service.
3.4
3.5
3.6

## Q18. What metrics will be used to measure results of Goal 3? Align with the above outcomes.

<b>V</b> 3.1	Office of Registrar can utilize J1 and no longer
	utilize Power Campus.
✔ 3.2	GCU Community possess knowledge of records, registration and self-service.
✔ 3.3	GCU community has knowledge and access to J1 functions needed for their responsiblities.
3.4	
3.5	
3.6	

Q19. What will be the benchmarks for successfully meeting Goal 3? Align with above metrics.



# Q20. Give the Mission alignment for unit assessment goals. Check all that apply.

	Goal 1	Goal 2	Goal 3
Georgian Court University, founded by the Sisters of Mercy of New Jersey in 1908 and sponsored by the Sisters of Mercy of the Americas since January 2007, provides a comprehensive liberal arts education in the Roman Catholic tradition.			

No direct alignment with Mission.		<b>~</b>
Georgian Court provides students with the will to translate concern for social justice into action.		
Georgian Court provides students with an environment for the entire university community to grow through shared educational, cultural, social, and spiritual experiences.		
Georgian Court provides its students with a curriculum broad enough to be truly liberal, yet specialized enough to support further study and future careers.		
The university has a special concern for women and is a dynamic community committed to the core values of justice, respect, integrity, service, and compassion, locally and globally.		

# Q21. Give the alignment with the GCU Strategic Compass Point (s) for your unit assessment goals. Check all that apply.

	Goal 1	Goal 2	Goal 3
Compass Point 1: Mission Fulfillment through Academic Excellence.			
Compass Point 2: Mission Fulfillment through an Exceptional Student Experience.			
Compass Point 3: Mission Fulfillment through Revenue Generation and Diversification.			
Compass Point 4: Mission Fulfillment through Operational Efficiency and Utilization.	<	<	<
No direct alignment with the Strategic Compass.			

Q22. Please select the directive(s) aligned with your goal(s) for Compass Point 1: Mission Fulfillment Through Academic Excellence. (check all that apply)

This question was not displayed to the respondent.

Q23. Please select the directive(s) aligned with your goal(s) for Compass Point 2: Mission Fulfillment Through Exceptional Student Experience. (check all that apply)

This question was not displayed to the respondent.

*Q24.* Please select the directive(s) aligned with your goal(s) for Compass Point 3: Mission Fulfillment Through Revenue Generation and Diversification. (check all that apply)

This question was not displayed to the respondent.

# Q25. Please select the directive(s) aligned with your goal(s) for Compass Point 4: Mission Fulfillment Through the Operational Efficiency and Resource Utilization. (check all that apply)

	Goal 1	Goal 2	Goal 3
4.1 Develop a collaborative financial strategy for the next three years that integrates the strategic enrollment and academic plans. These plans will be supported by Capital and Leased space development programs and the integration of the Facilities Conditions Assessment.			
4.2 Develop a plan that re-imagines the campus to make efficient and effective use of physical spaces on campus, inclusive of renewal and replacement programs.			
4.3 Develop the Campus Master Plan and a Strategic Technology Master plan to support campus operations and expand satellite and virtual academic sites.			

# Q26. With which MSCHE (Middle States Commission on Higher Education) Standard are your unit assessment goals aligned. Try to limit your response to the primary area of alignment.

 $\checkmark$ 

 $\checkmark$ 

 $\checkmark$ 

Goal 1	Goal 2	Goal 3

#### Q27. Name the person(s) responsible for Goal 1.

CarlaMaria Ratico	

## Q28. Name the person(s) responsible for Goal 2.

CarlaMaria Ratico

#### Q29. Name the person(s) responsible for Goal 3.

CarlaMaria Ratico

Q*30.* In which year will Goal 1 be assessed? Note: Data is collected annually, but analysis is done on a three-year cycle, one goal per year.

- O Year 1
- O Year 2
- O Year 3

In which year will Goal 2 be assessed?

Note: Data is collected annually, but analysis is done on a three-year cycle, one goal per year.

- O Year 1
- Year 2
- O Year 3

Q32.

In which year will Goal 3 be assessed?

Note: Data is collected annually, but analysis is done on a three-year cycle, one goal per year.

- O Year 1
- O Year 2
- O Year 3

## Q33. Are there any additional comments you would like to add to this report?

These goals are contingent upon the start of the implementation of the Jenzabar J1 system.

Location Data	
Location: (40.0923, -74.2252)	
Source: GeoIP Estimation	
Pennsylvania Pennsylvania Allentown Harrisburg Willmington Frederick & Baltimore Annapolis Washington	