



OFFICE OF THE REGISTRAR
Request for Grade of "W"
(Completed after drop period)

NAME: _____ **ID#:** 000 - _____

YEAR: _____ **TERM:** _____ **SESSION:** _____

I wish to request a grade of "W" for the following course(s):

Course ID	Section #	Lec/Lab	Instructor	Day	Time

This form is due in the Office of the Registrar by the close of business of the "Withdraw By" date listed on the Important Dates section of the Registrar's website: <http://georgian.edu/registrar/impdates.htm>

PLEASE READ/CHECK/SIGN BELOW:

- ALL STUDENTS REQUESTING A GRADE OF "W" AFTER THE DROP/ADD DATE ARE FINANCIALLY RESPONSIBLE FOR THE COURSE(S) AND MUST PAY THE APPLICABLE FEE. THE CURRENT FEE IS \$17.00 (SUBJECT TO CHANGE WITHOUT NOTICE).

By signing this form you are verifying that you understand the above statement:

SIGNATURE: _____ **DATE:** _____

***Required Signatures:**

PRINT NAME (ACADEMIC ADVISOR): _____

Academic Advisor Signature
(required for all students)

Designated School Official Signature
(required for Athletes & F1- International Students)

PRINT NAME

Office Use Only

Processed by: _____ Date: _____

Fee Received:

__ Waived __ Cash __ Check: _____

__ Bill Account __ Credit Card

Revised: Dec2018