

# GEORGIAN COURT UNIVERSITY

Entered _____
Date _____

## OFFICE OF THE REGISTRAR

### Request for Substitution or Waiver of GCU Requirement

Student Name: \_\_\_\_\_ Student ID# 000\_\_\_\_ - \_\_\_\_\_

*Note: Requests are only applicable to GCU degree seeking students*

Major/Program: (1) \_\_\_\_\_ (2) \_\_\_\_\_

**Request Permission for Substitution of GCU Required Course/Program Requirement**

GCU Requirement: \_\_\_\_\_ Substitution: \_\_\_\_\_

Reason for substitution: \_\_\_\_\_

**Request Permission for Waiver\* of Required GCU Course/Program Requirement**

*\*approval of waiver does not lower the number of total credits required for the program/degree*

GCU Requirement: \_\_\_\_\_

Reason for Waiver: \_\_\_\_\_

**Request Permission for Waiver of GCU Academic Policy**

GCU Policy: \_\_\_\_\_

Reason for Waiver: \_\_\_\_\_

**Official academic record will be adjusted when Registrar's Office receives final decision from Associate Provost.**

Recommended by:

Department/Program Chair/Advisor: \_\_\_\_\_  
Signature Date

Registrar Notes: \_\_\_\_\_

<u>Status</u>		<u>Required Signatures</u>	<u>Date</u>
Approved	Denied	Dean of School (Non-General Ed. Requirement) or Gen.Ed. Director (Gen Ed. Requirement)	
Approved	Denied	Associate Provost	

Denied Reason: \_\_\_\_\_

Office Use: Applied for graduation? Yes \_\_\_ No \_\_\_ expected: \_\_\_/\_\_\_/\_\_\_ as of \_\_\_/\_\_\_/\_\_\_