# Georgian Court University Step Ahead





The Step Ahead Program allows high-achieving high school students to earn college credits by taking courses on the Lakewood campus of Georgian Court University. You'll have the opportunity to enjoy important high school experiences while getting a jump on your college career.

You can use these credits to shorten the time spent in college or to gain greater flexibility with classes for an enriched college experience. Step Ahead also prepares you for successful college careers with early exposure to campus life and typical course content.

# Frequently Asked Questions

### How old must students be?

The Step Ahead Program accepts students who are at least 16 years old or in 11<sup>th</sup> or 12<sup>th</sup> grade.

### What is the cost?

The cost of tuition is \$222 per class, payable at the time of application and nonrefundable unless the application is rejected. Students are responsible for purchasing all required textbooks and supplies.

# Do students have to pay any fees?

No fees are charged to you.

## How many courses may students take?

You may only take one course per semester and three courses per year (fall, spring, summer I or summer II).

# What must students do to be admitted?

Fill out the application form and return it with a check for \$222 made payable to Georgian Court University. We will evaluate your application and confirm your registration in the program subject to the requirements below.

### What are the requirements?

You are expected to have a high school average greater than 82, or grades of "B" or higher in academic courses and courses related to the university course. You should be eligible for advanced placement and honors courses in high school. Continuation in the program is contingent on maintaining a 3.0 GPA or better in GCU courses.

## Do I need to have computer skills?

Yes, our coursework includes the use of the Internet. Students can use the computer labs or their own computer.

# University Responsibilities

- Applicants will be evaluated based on school counselor/ teacher recommendation and academic record.
- Depending on the course, the university will award 3 or 4 credits upon successful completion.
- The university will maintain an official transcript for each student.
- Students will be given access to the GCU campus, library, Web site, and computer labs.
- The instructor must submit grades to the GCU Office of the Registrar at the end of the course.

# Step Ahead with Credits

Students who enroll in Georgian Court University after high school will be able to transfer all credits compatible with their chosen course of study. Most colleges and universities, including GCU, will also accept these credits, as long as a grade of "C" or better is earned. You should contact your chosen college or university to determine whether credits will be accepted. In most cases, the institution will require an official Georgian Court University transcript for review.

# Policies & Procedures

**Fees & Payment:** The nonrefundable tuition fee is \$222 for each Step Ahead class. Payment should be made by a check payable to Georgian Court University. Students are responsible for purchasing all required textbooks and supplies.

**Grading:** Grades earned through Step Ahead are recorded on official GCU transcripts and adhere to the university's grading system, as follows:

Α	=	95+	C	=	73–76
A-	=	90–94	C-	=	70–72
B+	=	87–89	D+	=	65–69
В	=	83–86	D	=	60–64
B-	=	80–82	F	=	59 or below (Failure)
C+	=	77–79			

**Withdrawal:** Students who choose to withdraw from their Step Ahead course must notify both the high school guidance office and the GCU Office of Admissions at 732.987.2700 within the first week of classes. A letter is required.

Transcripts: Students must request a transcript to submit grades to their high school. There is a \$12 transcript fee.

# **GEORGIAN COURT UNIVERSITY**

### THE MERCY UNIVERSITY OF NEW JERSEY

Step Ahead Program, Office of Admissions Georgian Court University 900 Lakewood Avenue Lakewood, NJ 08701-2697 732.987.2700 • Fax: 732.987.2000

FOR OFFICE USE ONLY							
ADM:							
Student ID #:							

# **Step Ahead Application for Admission**

Welcome to the Georgian Court University Step Ahead Program for high school juniors and seniors.

**To apply** to take a course on the Lakewood campus, you must:

- 1. Complete, sign, and submit this application with your tuition payment of \$222 for the course to the Office of Admissions; and
- 2. Request a copy of your official high school transcript, a copy of your latest high school report card, and a recommendation from your school counselor or teacher to be sent to the Office of Admissions.

Upon receipt of these documents, we will review your application for the course you have indicated and notify you of our recommendation.

Application Deadlines: August 15 for Fall semester, January 10 for Spring semester, May 18 for Summer I semester, June 15 for Summer II semester. Please print and complete the entire application.

Name	First Middle	nitial Last	Gender 🗖 Male 🗖 Female				
ivialillig Address _		Street Address					
City		State	Zip Code				
Parent/Legal Guar	dian Name						
Address (if differe	nt from above)						
Home Phone		Cell Phone	_E-mail				
Date of Birth		Social Security #					
High School		Year of Gra	aduation				
When do you plar	to participate in Step	Ahead? 🗖 Fall 📮 Spring 🗖 Summer I	□ Summer II				
Course #	Course Title	Instructor	Credits				
student is respons admitted and the	ble for the cost of the	on fee is nonrefundable. I am aware of	00 or admissions@georgian.edu. The tuition fee per course. After the student is the procedures and responsibilities				
Student Signature	Date	Parent/Guardian Signature	e Date				
GCU Representative	Date	School Counselor or Teach	her Date				

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